



## AGENDA

### SITTINGBOURNE AREA COMMITTEE MEETING

Date: Tuesday, 8 December 2020

Time: 7.00 pm

Venue: Virtual Meeting Via Skype\*

Membership:

Councillors Derek Carnell (Vice-Chairman), Simon Clark, Steve Davey (Chairman), Mike Dendor, Tim Gibson, James Hall, Ann Hampshire, Ken Rowles, Roger Truelove, Ghlin Whelan and Tony Winckless.

Quorum = 3

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Pages

#### Information for the Public

\*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website after 4pm on Monday 7 December 2020.

#### Information updated 7 December 2020

To join this meeting by phone (landline or mobile), dial 01795-417400. To withhold your telephone number, please dial 141 before dialling this number. This will mean that your number will not be available to view by others who have joined the meeting via Skype.

You will then be asked to dial in the following numeric code 6714894 followed by #. (Note the code is different for each Skype meeting). Follow the audio instructions to join the call. If asked for a PIN please just hit the # button. You will then be held in a lobby until the meeting organiser lets you in.

You may leave the meeting at any point and re-join the meeting by repeating the instructions above.

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1. Apologies for absence
2. Declarations of interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the room while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

3. Minutes

To approve the Minutes of the Meeting held on 8 September 2020 (Minute Nos. 96 – 102) as a correct record.

4. Matters arising

To consider matters arising from the last meeting held on 8 September 2020.

5. Public forum

- The purpose of this item is to enable members of the public to direct questions to the Chairman or suggest agenda items for future meetings.
- |   |   |         |
|---|---|---------|
| 6.  | Waste Collection and Street Cleansing - future provision  | 7 - 10  |
| The Cabinet Member for Environment, Councillor Tim Valentine, will set out future provisions for waste collection and street cleansing. |   |         |
| 7.  | The Sittingbourne and Kemsley Light Railway   |         |
| 8.  | Sittingbourne Town Centre regeneration  | 11 - 14 |
| To consider a written update on the regeneration scheme.  |   |         |
| 9.  | Local issues  | 15 - 16 |
| Signage around Sittingbourne added 3 December 2020.   |   |         |
| 10.   | Funding considerations  | 17 - 44 |
|   | <ul style="list-style-type: none"> <li>- Avenue of Remembrance project (slides added 8 December 2020)</li> <li>- Swale Media Art Centre;</li> <li>- Possible funding projects – added 3 December 2020;</li> <li>- Kemsley Community Centre – added 7 December 2020;</li> <li>- Avenue Theatre, Sittingbourne – added 8 December 2020</li> </ul> |         |
| 11.   | Matters referred to Committee by Cabinet  |         |
| 12.   | Matters referred to Cabinet by the Committee  |         |

## **Issued on Monday 30 November 2020**

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**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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**Sittingbourne Area Committee meeting: 8 September 2020 – Matters arising**

<b>Item</b>	<b>Who initiated?</b>	<b>Action</b>
Brown tourism signs	Cabinet Member for Planning	To commence an audit of existing local brown signs. Progress to be reported at next meeting on 8 December 2020.  Background: Cabinet adopted a Visitor Economy Framework Action Plan on 28 October 2020. This includes a medium term action to undertake a wayfinding audit of signage and identify any gaps. The delivery partners identified for this action are: SBC; town and parish councils; Visit Swale; Kent Highways; and local businesses.
Heritage issues	Cabinet Member for Planning	Background: Cabinet adopted a Heritage Strategy and Action Plan on 18 March 2020. The Action Plan contains a programme of CA reviews. It has been suggested by the Cabinet Member that the Area Committee may want to fund CA reviews for areas which are outside of the planned programme of reviews in the Action Plan. No such proposals were put forward at the meeting held on 8 September 2020.
Conservation issues, including ponds	Cabinet Member for Planning	Policy and Performance Officer to explore with officers and other organisations what information currently exists on the areas ponds. Progress to be reported at next meeting on 1 December 2020.  Background: SBC only has details of the ponds which it manages directly. There is a strategic and heritage, conservation and tourism need for information, including ownership, condition and management of the ponds in the area.
Primary, secondary and further education	Committee member	Background: SBC are due to meet Kent County Council to discuss secondary school provision in Swale shortly. It is suggested that the Committee hold off any consideration of this issue until matters become clearer in the new year.
Exploration of issues facing ward members in Sittingbourne area	Committee chairman	Background: Area Committee Chairman to explore issues arising in wards across the Sittingbourne area.

Item	Who initiated?	Action
Sittingbourne town centre regeneration scheme	Member of public	Background: Implementation of this scheme has been regularly reviewed by the Council's Scrutiny Committee for many years. Propose that the Committee receive the same written report that the Scrutiny Committee receive [nb. Dean Radmore updating written report provided to Scrutiny Committee on 21 October]
Entrance to skate park and Dolphin Barge Museum	Committee member	Background: The skate park has now been handed over to Brogdale CIC to operate.
Bomb shelter at Trotts Hall Gardens	Committee member	Background: After discussion with officers, it has been decided not pursue this any further given competing priorities.

<b>Sittingbourne Area Committee</b>	
<b>Agenda Item 6</b>	
<b>Meeting Date</b>	Tuesday 8 December 2020
<b>Report Title</b>	Waste and Street Cleansing – Future provision
<b>Cabinet Member</b>	Cllr Tim Valentine, Cabinet Member for Environment
<b>Lead Officers</b>	Martyn Cassell, Alister Andrews and Kelly Upson
<b>Head of Service</b>	Martyn Cassell, Head of Commissioning, Environment and Leisure

## **Purpose of Report and Executive Summary**

1. This report is to raise awareness that the current Mid Kent Waste Contract is due to end in October 2023 and therefore work has started on the preparation for the new contract. The Mid Kent partner authorities (Ashford, Maidstone and Swale) and a working group of Swale BC Members are exploring the future opportunities to deliver these services. One action from the working group was to raise awareness at the four Swale Area Committees to enable discussion around what factors are important to residents with regards to future waste collection and street cleansing.

## **Background**

2. In 2013, Swale Borough Council entered into partnership with neighbouring authorities Ashford and Maidstone Borough Councils and Kent County Council to deliver a Mid Kent Waste Contract. This provided consistency of service across the three Boroughs, delivered significant cost savings and improved recycling rates.
3. Biffa Municipal Ltd are currently contracted to deliver waste collection services for the Mid Kent Waste Partnership. In Swale this includes general waste, recycling, garden waste, clinical collections, and bulky collections. Biffa also deliver the Street Cleansing functions for Swale and Ashford (at Maidstone street cleansing is delivered in house).
4. Street Cleansing includes the emptying of public litter bins, litter picking of streets and the collection of fly tipping on public land. It is an outcome-based contract which means that all streets are classified within one of four different 'zones' (zone 1 includes High Streets and zone 4 may include remote rural roads). These are continually monitored. The amount of litter is graded from A to D as per national guidelines. If cleanliness falls below the accepted standard for that zone, the contractors respond within a pre-determined timescale e.g. Grade D litter in zone 1 must be collected within 1 hour.

5. The end of the current waste contract offers the opportunity to consider a wide range of factors including alternatives to how recycling is collected and how the service is to be delivered.
6. The Mid Kent partnership currently has a fully 'co-mingled' collection, where all recycling is collected within a single wheeled bin. Kent County Council, as the disposal authority, prefer the 'twin-stream' collection method, whereby paper and cardboard are collected separately to the other recycling i.e. plastic bottles and tubs, glass, and cans. This system is currently operated in East and South West Kent. Such a system would require an additional container for Swale residents.
7. The government sets recycling targets for local authorities. By 2020 household recycling should be at 50%. The national level of performance sits at around 43%. At the time of writing this report the Swale 2020/21 YTD figure for recycling is approx 44%. The government has determined that recycling should be at 65% by 2035.
8. There are many operational and legislative factors to be considered. Calculating potential costs will be complex but overall we are expecting a price increase to retain a similar level of service to current standards. Any improvements to current standards will likely be at additional cost.
9. The council will be considering further engagement in the New Year in the form of a resident satisfaction survey to seek opinion on the current and future services.

## **Points for discussion**

- a) Co-mingled collection is a straight-forward system and as such it costs less to collect the waste (one bin). However, costs are higher when it comes to sorting the recycling at the material recycling facility (MRF). The cost benefits of residents separating out this waste stream are yet to be finalised. In principle, would residents be willing to accept and store an additional container for paper and card and separate these materials prior to collection, or is this a potential barrier to recycling?
- b) Do Members/residents see air quality improvements such as the use of electric power on refuse freighters as money well spent? How does cleaner air and environmental improvements rate on the list of resident's priorities regarding the waste and street cleansing contract. Where does this topic rate in relation to other Swale priorities?
- c) By 2023, every house in England must be able to recycle food waste. The vast majority of houses in Swale already have this option. Campaigns have been undertaken to reduce the amount of food waste created and to increase the number of households in the Borough that separate food waste. What are the barriers to recycling food waste and what could the council do to encourage residents to recycle more food waste?
- d) Contamination in wheelie bins affects recycling figures and costs much more to dispose of. Food waste (including unwashed cans and glasses); garden waste;



textiles; black plastic bags and used nappies are all items that regularly get placed in the recycling incorrectly. Swale BC undertakes regular campaigns to promote correct recycling. What further measures can Swale BC undertake to reduce these contamination rates?

- e) With regards to the street cleansing contract, do Members/residents feel that the current levels of street cleansing are acceptable?

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<b>Report title</b>	Sittingbourne Town Centre Regeneration
<b>Report date</b>	27 <sup>th</sup> November 2020

## Recent progress

### HIGHWAYS

- An inspection of all of the highway areas within the scheme was carried out on Friday 9<sup>th</sup> October. Following this inspection the Practical Completion certificate was issued. Erith has still been carrying out minor snagging activities appended to the PC certificate since this date and are about to commence the improvement works to the footpath that runs behind Kwikfit.
- All works are now complete for the new footpath between the MSCP and the High Street. SBC's Scheme Manager is awaiting sign off from KCC's development officer.



- Quotes are currently being obtained from 3 contractors to carry out the works associated with the retaining wall and key clamp railing around Spring Street car park.
- Vodafone still have to relocate their fibre optic cable in the North West corner of Bourne Place. SBC's Scheme Manager is still waiting for Spirit/Erith to confirm when this work will be done.
- All information totems and finger signage posts have now been installed within Bourne Place and also on the surrounding public highway. The information boards and the finger signage will be installed in the near future.

## BOURNE PLACE

- The Light's fit out works in the cinema and the bowling alley are now nearing conclusion. Partial Practical Completion (PC) for the fit out works is expected to be issued within the next week with the full PC certificate being issued before Christmas. The Light have still yet to formally confirm their opening date due to Covid and upcoming film releases.



- Loungers restaurant Sentado opened to the public on 14th October and was trading successfully until it had to close due to the second National lockdown.



- Travelodge have continued to have high occupancy all through the second National Lockdown.
- Following the Light's occupation of units 4 & 5 in the cinema building UKPN disconnected the power supplies to these two units on 4th November. Southern Water's contractor, Clancy have yet to provide a date for the disconnection of the water supplies to these two units.
- Arrangements are now being made with Spirit/PDR with regard to commencement of the work relating to the changes required to unit 3b ahead of Nando's taking occupation.

#### **PRINCES STREET RETAIL PARK**

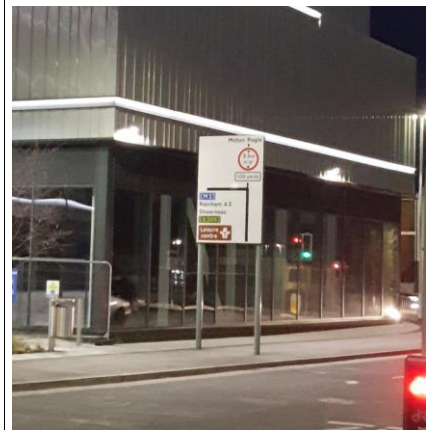
- Mitchells will be carrying out the trial sample area on 29<sup>th</sup> November to demonstrate the proposed remedial measures for the surface deterioration of the ground floor slab in the Food Warehouse.

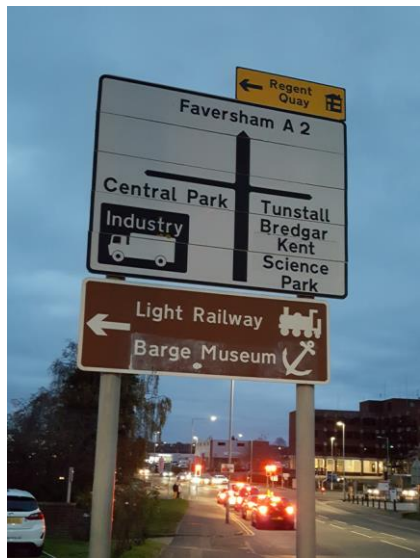
#### **OPERATION MANAGEMENT**

- Cushman and Wakefield continue to assist with the Managing Agent duties for Princes Street Retail Park, the MSCP and the leisure development.

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## Signs Around Town







Project Summary - The Avenue of Remembrance, Sittingbourne

Subject	Current Status (as at 10.10.2020)
Purpose of the project	To ensure that the views of the communities in Sittingbourne are considered in matters relating to the maintenance and management of The Avenue of Remembrance.
Why?	To ensure that the original intent of the Avenue of Remembrance, Sittingbourne as being a lasting visual 'Living Memorial' to those who gave their lives will continue to be maintained for the benefit of the community. <b>275</b> local men who died in WW1 and WW2 and who are commemorated on Avenue of Remembrance Sittingbourne.
Lead Organisers	Swale Borough Council - Richard Palmer, Cabinet Member for Community and Lyn Newton (Economy & Community Services Regeneration Manager)
Delivery Partners	Cllr. John Wright (Kent County Council), Malcolm Moore (Sittingbourne Society), Sue Gent (The Royal British Legion -Sittingbourne and Milton Regis branch), Richard Emmett (Historical Research Group of Sittingbourne (HRGS), Sittingbourne Armed Forces & Veterans Breakfast Clubs and lead Sittingbourne War Memorials project), Stephen Palmer (local resident/campaigner) and Ellen Matson (local resident/campaigner).
Summary of Review	<p><u>Trees:</u> Our observations are that 14 trees require immediate attention, with many others likely to be damaged by tree guards if the design is not improved. Tree work is in progress by KCC.</p> <p><u>Plaques:</u> The group is trying to agree a design for the upgrading for new plaques, and tree guards. Our observations are that ideally all tree guards should have a uniformity to them. Street furniture styles are under review.</p> <p><u>Plinth</u> Update existing group memorial plinth, and replace with an enhanced plinth, to include the missing four names and the updated spelling of Irvin.</p> <p><u>App</u> To engage with local schools and academies to produce an app for mobile phone use and record the histories of each man's story, by using a QR code on individual plaques, to enable the research completed by HRGS on each of the men's lives to be shared with the public.</p>
Date for Event	Review started in 5.3.2020 – ongoing reviews planned.
Costs	Unknown currently, till exact plaque styles are agreed.
Grants & Funds	Funding is being sought. £3000 raised to date.
Where / When to publicise?	A holding statement regarding the project to be added to SBC and HRGS website to keep the public informed with a short press release for the media.

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## SWALE MEDIA ART CENTRE

34 High Street, Sittingbourne ME10 4AQ

### APPLICATION FOR DEVELOPMENT FUNDING

To: Area committee – Grants Funding, December meeting.

We are writing on behalf of the Swale Media Arts Centre Directors and Partners. We aim to take occupation of 34 High Street in early 2021. The group are setting up a CIC in the name of 'Swale Media Arts Centre CIC' ready for taking on the lease in the coming weeks.

We presented to Swale Borough Council Properties Department, a budget and business plan, that was put together before the Covid-19 pandemic and therefore reflects normal working practices.

We planned to open with the ground floor art gallery and set up the viewing area for screenings and workshops. On the first floor the studio area will be equipped with green screen lighting, sound and video making equipment, the library and museum, art workshop and meeting room. The day to day business is now dependent on the needs of Government regulations due to the Covid-19 crisis.

SMAC have been given various items of media equipment, gifts of cameras and other photographic equipment, sound video recorders plus items on loan for the library and museum ready to be homed at 34 High Street as soon as we have the green light.

We are working from our original business plan and taking into account the problems we now have due to Covid-19 and the changes that are needed to progress the SMAC's development.

Therefore we ask members to consider us in allocation from your area MEMBERS community fund.

This will assist us with the following...

- Decorating the exterior, ground floor gallery, first floor library, and studio area.
- Exterior SMAC signage.
- Development of the Museum and Library.
- Cabinets and equipment.
- The Art Studio Workshop equipment including desks and easels.
- Tables and folding storage chairs.
- Health and safety needs.
- Promotion budget.
- Website.
- Contingency.

Our future programme will be adapted to comply with the local Covid-19 rules.

We will be open for membership with meetings, workshops and use of our library and museum. We are open to any local artists, media students, art organisations to discuss or present their works, hear about art activates, listen to special guests look into developing collaborative work and much more, including time for Networking!

Introducing studio hire, gallery hire, one to one training and workshops and the promotion via Zoom meetings.

Working with the British Entertainment History Project arranging joint meetings with members of the BEHS. Members include well known directors, producers, technicians, and actors from film television, theatre and radio.

We are talking to local colleges for our future arts workshops with extensive audio-visual archives for students, researches and members of the public, offering a unique insight and link to a time with some memorable films and ground-breaking television programmes. We will work with the Kent Film Office, Screen South, Film Hub South East, Creative England, Arts Council and the British Film Institute.

We plan to develop a strong relationship with local artists for our Weekly arts gallery hire ground floor.

Working on the museum and library with features on some of the history of various Swale artists, writers, directors, such as:

- Terry Nation (Dr Who). Writer, producer. Lived for many years in Lynsted before moving to Los Angeles.
- Albert E Smith Born in Faversham stage magician late 1880's producer director founder of Vitagraph Studios presenting touring magic lantern performances and developing early silent films. In 1925 he sold his company to Warner Brothers. In California he went on to direct and produce many films between 1897 and 1948 when he received an Oscar / Academy Award.
- Bernard Lee who lived in Oare in the 70's, best known for his role as M in the first eleven 007 Bond films. His film and television career spanned the years 1934 to 79. Working on over 150 film productions and television series.
- Eric Barker who lived in Faversham most remembered for his roles in many Carry On films. His wife, actress Pearl Hackney, whose films and television included The Avengers, Z Cars, All Creatures Great and Small, Minder, Hi-de-Hi, Coronation Street and many more productions for cinema and television between 50's and 2005.
- Bob Todd, born in Faversham a local farmer, who in the 60's gave up farming to become a comedy actor working film and television with Oliver Reed, Spike Milligan, Benny Hill, Dick Emery and Arthur Lowe.
- Swale also has a wealth of writers and artist whose work will be featured in the museum or library including author Pat Monteath who lived in Teynham.
- Edward Ardizzone who lived in Rodmersham, painter war artist and author of illustrated books many for children. Paintings include 'At the Brasserie' 1931 'The Meeting' 1931 In the second World War was posted overseas as full time war artist he completed almost 400 sketches and watercolours of the war, most of which along with his diaries are held in the Imperial War Museum. Edwards's daughter in Law Aingelda studied at Slade School of fine art, she wrote the story The Little Girl and the Tiny Doll when her own children were small

she also lives in Rodmersham. Edwards's son Nick Ardizzone student of graphic arts was a documentary and television cameraman and before his death in December 2004 was an early committee member of the British Entertainment History Project and recoded his memories of his work as cameraman for their archive.





We will also feature the work of Sound mixer Peter Maxwell who lives in Bredgar and worked on over 200 films and television series including Four Weddings and Funeral, The Importance of Being Earnest, Mr Bean, Lady Chatterley television series director Ken Russell.

We are also looking to collaborate with other local artists who are part of Swale's rich creative media heritage.

With sincere thanks,

Helen Stock and Steve Kane  
SWALE MEDIA ARTS CENTRE

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Location	Image	Notes
Kemsley		Possible Funding Request / Cllr's Carnell / Dendor
Town Centre		Better Signage
Milton Regis		Better Lighting / Signage
Milton Regis		Lighting / Signage / Info

Location	Image	Notes
Chalkwell		Update / Possible Funding Request / Cllr Whelan
Chalkwell		Better Signage / Funding





## Application for Grant

Dear Members of the Sittingbourne Area Committee

### Summary

Kemsley Community Centre Trust (KCCT) would like to apply for a grant from the Sittingbourne Area Committee (SAC) of Swale Borough Council (SBC) as a contribution towards purchase and installation of 7 HVAC split units for heating & cooling in order to replace fossil fuel (kerosene) heating boilers. The estimated cost is £44,000 (inc. VAT).

### Background

Kemsley Mill owners built a housing estate for their workers in the early twentieth century, together with a community centre (which became the Kemsley Arms in the 1960s) and a concert hall (now Kemsley Community Centre). SBC subsequently purchased the housing and the concert hall. The housing was later transferred to a Housing Association but the concert hall was retained by SBC as Kemsley Village Hall. KCCT took on a 125 year lease of Kemsley Village Hall in 2014 and now market it as Kemsley Community Centre for hire and as a facility for community groups. SBC retain rights to use the premises as a polling station and as a relief/service centre in case of civil emergencies.

The current boilers were installed in the 1960s and are now obsolete. No company will take on a maintenance contract; no parts are available in Europe; and repairs are dependent on making purpose manufactured parts. The heating is therefore very expensive to run and the risk of losing it altogether is very high. The efficiency level of the boilers is very poor and analogue control systems are very basic which does not allow targeting/zoning of heating.

The Trust has kept hire fees low for charities and public/community groups albeit charging higher rates for private/commercial use. However, if heating was no longer available, most if not all private and commercial hires would be lost during the Autumn/Winter. Viability of the hall remaining open to serve the community would then be highly questionable.

### Reasons for Replacement (references to SBC Corporate Plan Priorities in Appendix 1)

- Remove risk of premises becoming unviable through permanent loss of heating (2.3, 3.1, 3.3, 3.4, 3.5);
- Remove fossil fuels – current usage approximately 8k litres kerosene per year (2.1, 2.3, 3.3, 3.4, 3.5) ;
- Providing heating and cooling – current system is heating only;
- By use of R32 refrigerant, reduction of electricity consumption, global warming potential (GWP) at 675 two thirds lower than other refrigerants, ozone deleting potential (ODP) of zero; less refrigerant volume per Kw; low-toxic so safer than other refrigerants (2.1);
- Improved control and targeting/zoning by for maximum efficiency of energy and avoiding waste (2.1).

We would very much appreciate any contribution towards this project for removal of fossil fuel and ensuring continuing viability of Kemsley Community Centre. A contribution of £11,000 would enable KCCT to apply for match funding from various other sources.

Yours sincerely

David Gawler,  
Trustee On behalf of Trustee Board

## **Appendix I – Relevant Swale Borough Council Priorities**

### **Priority 2: Investing in our environment and responding positively to global challenges**

- 2.1 Develop a coherent strategy to address the climate and ecological emergencies, aiming for carbon neutrality in the council's own operations by 2025 and in the whole borough by 2030, and pursue all opportunities to enhance biodiversity across the borough.
- 2.3 Establish a special projects fund to provide much-needed investment in the borough's public realm and open spaces

### **Priority 3: Tackling deprivation and creating equal opportunities for everyone**

- 3.1 Undertake targeted interventions to identify our most disadvantaged families and communities, improve our understanding of the issues they face, and develop new ways of working to reduce social exclusion and enhance opportunities and quality of life.
- 3.3 Develop a communitarian approach to partnership working based on shared objectives with like-minded agencies in the voluntary and community sectors.
- 3.4 Ensure that the council plays a proactive role in reducing crime and antisocial behaviour, including through the modernisation of CCTV provision.
- 3.5 Promote wellbeing and enjoyment of life by signposting and encouraging a wide range of sporting, cultural and other leisure activities appropriate and accessible to each age group.

## Agenda item 10 – Funding considerations

### Text of an e-mail from John Spann, Manager, Avenue Theatre, Sittingbourne to Councillor Ken Rowles dated 06/12/20

Following our recent conversation the current financial situation at the theatre is as follows.

We received our target figure of £1000 from our recent crowd funding appeal. This was very heartening, and did show that we are valued in the community. In addition we gained another £800 in refunds from licences etc from the Christmas show we had to cancel. A major relief was the extension of the furlough scheme, given that one of our major regular outgoings was to our administrator, Alison.

We do have about £1000 of ticket money for the cancelled show and we do not know yet how many people will request a refund.

Our main problem is that even if we are allowed to open, then until social distancing is stopped we can only get a maximum of 20 in the auditorium, which means that the theatre is totally uneconomic, and the cinema will at best break even

Whilst we believe we can now manage our resources to enable us to reopen when allowed, I believe it would be imprudent to embark on capital spend, and leave us open if unexpected items turn up, **like the new roof leak that has just been reported at the entrance to the auditorium!!** As it would be an ideal time to do this when we are closed, if any help is available, it would be very welcome.

As you are aware we had embarked on a program of maintenance and renewal on what was a 30 year old installation. We re-prioritised some of this due to Covid, specifically overhauling the toilets and installing new equipment to make them hands free, as well as providing all the necessary equipment to make us COVID secure.

As a result our plan to overhaul lighting throughout the premises, installing LED's and new control equipment, had to be put on hold. This includes replacement of old fittings in bar, where we also need to check for water damage from the leaking roof, auditorium house lights which are not up to modern standards, and the corridors and ancillary rooms replacing 30 year old tube fittings. Preliminary costings give a figure of up to £3000 for equipment and we are planning to use mainly volunteer labour wherever possible. It can be done in phases which would spread the cost where necessary. We did change a number of the stage lights to LED some time ago and this work will also significantly reduce energy demands.

As it would be an ideal time to do this when we are closed, if any help is available, it would be very welcome.

John Spann

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# Avenue of Remembrance

November 2020

- Plinth
- Information boards
- Individual memorials
- Setting (public realm)

# Study area



# Avenue of Remembrance



# Issues with current tree memorials





# Options for memorial for each tree



130 mm x 75mm  
maximum 19 letters / spaces per line,  
Max 5 lines  
£156



Made from Granite 250mm x 350mm and £100 each

150 mm x 100mm

maximum 23 letters / spaces per line

Max 7 lines

£174

Measures 175mm x 127mm

maximum 100 characters

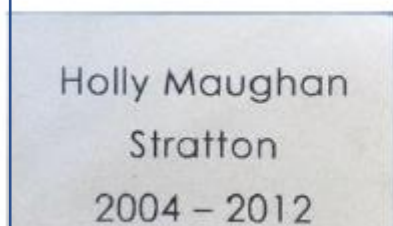
£104.65

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Inscribed Yorkshire stone paver

500mm x 166mm £80 each



Inscribed Yorkshire stone paver

250mm x 350mm with a paint infill

£90 each

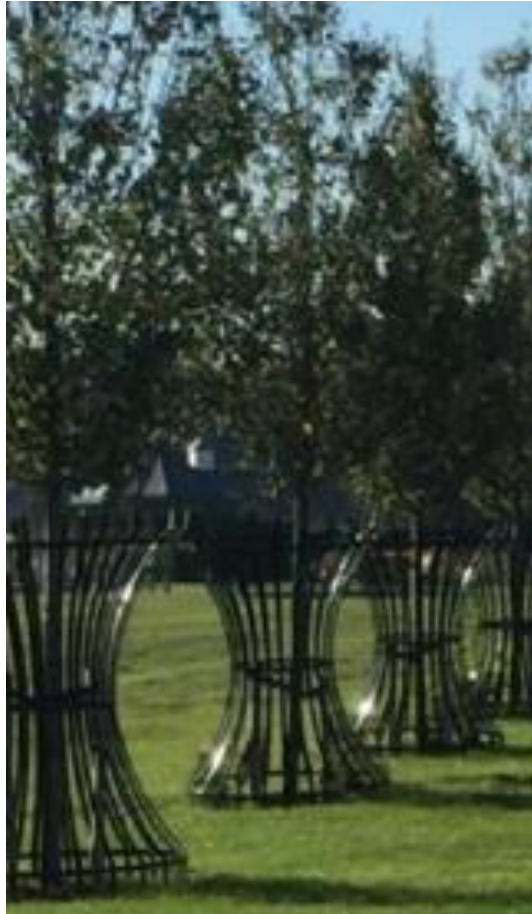


Cast Bronze plaque

Various sizes available from 50mm x 75mm up to 300mm x 350mm

Prices range from £94 to £640 each

# Options for tree grilles for each tree



## Classic Tree Guard Range



**1/4 Guard**  
From: £45

**1/2 Guard**  
From: £65

**3/4 Guard**  
From: £70

**Full Guard**  
From: £90

**Classic XL**  
From: £249

## Estate Tree Guard Range



**Park Guard**  
From: £249

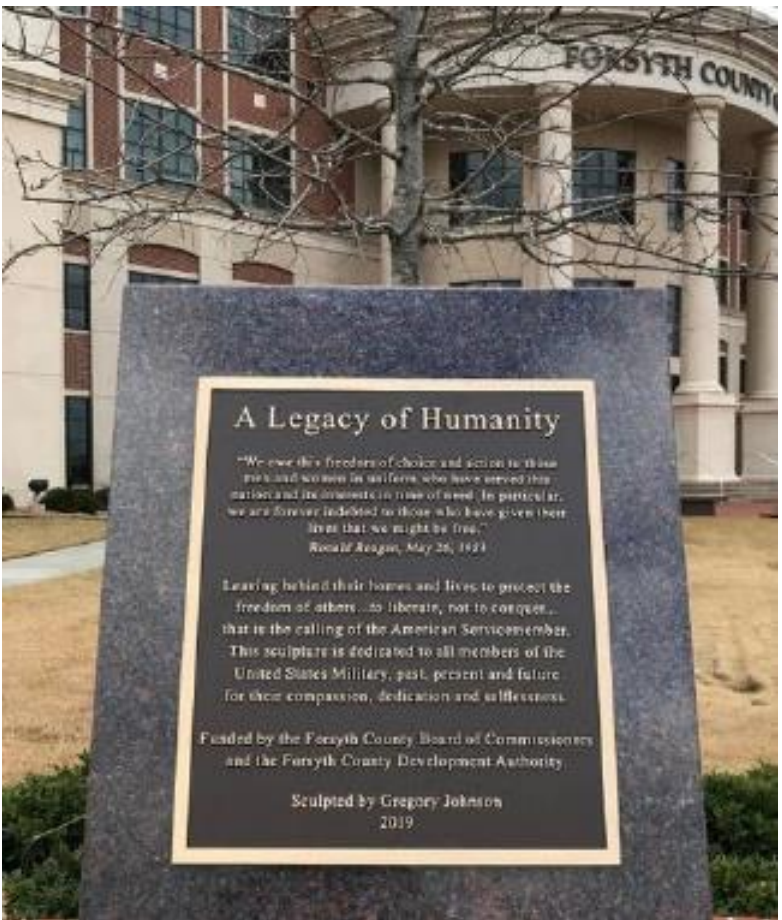
**Estate Guard**  
From: £475

**Hoop & Post Guard**  
From: £275

**Large Estate Guard**  
POA

**Brunhild Guard**  
From: £375

# Options for plinths



# Options for signage



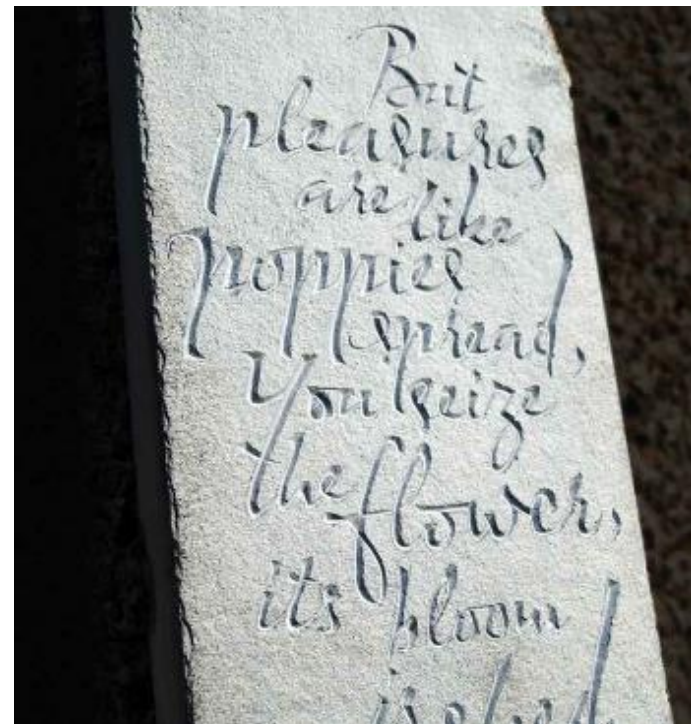
# Option for the whole public realm



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- Chatham public realm project including carved stonework <https://www.francisknight.co.uk/public-realm/chatham-placemaking-masterplan>
- Words can be carved into stone paving, kerbs, benches, plinths, steps and so forth.
- Words or special elements such as insignia, QR codes, symbols and so forth can be cast in metal and inset in paving



# The Avenue of Remembrance Working Group

To ensure that the views of the communities in Sittingbourne are considered in matters relating to the maintenance and management of The Avenue of Remembrance.

- Working collaboratively to respond to the challenges and opportunities with regard to The Avenue of Remembrance
- To 'sense check' key decisions that may be taken by public bodies with regard to The Avenue of Remembrance
- To develop a vision and action plan for The Avenue of Remembrance to inform and guide key decisions
- To share ideas and promote best practice, encouraging a co-ordinated approach
- To promote equality and recognise diversity in the community

The group has been set up in particular in response to consider the replacement of damaged memorials, trees and tree grilles. However, the overall information provision

# Brief

## Design

- Worthy of attracting visitors.
- Memorials for individual trees.
- Robust and not easy to steal.

## Tasks

- Survey and analysis (this has been undertaken and produced into a report).
- Design concept and detail.
- Cost estimation.
- Construction drawings.
- Assistance with applying for funding.





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NOW (googlemaps)

# Avenue of Remembrance Today



NOW – the avenue of wonderful beech trees do take much of the footpath, the carriageway leads to the cemetery



PROPOSED – level paving and new memorials (indicative only)



PROPOSED – various colours of paving possible